

Stony Brook Fire District
Board of Fire Commissioners
Minutes of Regular Meeting

Date: February 12, 2026

Present: Commissioner's Holsberg, McAllister, Roberts, D'agostino, Leonard (@7:34 PM) District Manager Schwenker, Chief Simonsen, Chief McNeil, Chief Seelin, Chief Trapani, Attorney, Ring, Treasurer Mejia, Deputy Treasurer Hennesy, Secretary Degen.

Public Attendees': None

Quorum: Four (4) Commissioners, Five (5) at 7:34 PM.

Commissioner Holsberg called the meeting to order at 7:04pm

Minutes: Minutes of December 18th, 2025, (Regular) & January 8th, 2026(Regular) meetings were read silently. M/M McAllister/Roberts to accept all the reviewed minutes as read. AIF-Motion carried

Bills: M/M McAllister/D'Agostino to pay all bills listed and reviewed all bills paid prior to meeting all were found to be acceptable. – AIF-Motion carried

Correspondence:

No Correspondence .will be read under District Managers report.

Chief's Reports:

Chief Simonsen (In Attendance – Report Submitted Electronically)

Good evening,

- Thank you to the district staff for preparing and readying the necessary equipment ahead of Winter Storm 1/25/26.
- Crews remained in quarters for 12-hours and answered 9 alarms without incident.

- Inclement Wx SOP was generated to provide guidance for such events moving forward
- Response Policy
 - Attached (as document) , discussed policy.
- M/M McAllister/Roberts to accept all the reviewed. AIF-Motion carried
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- House and Apparatus Inspections
 - The Chief's office would like to postpone until the beginning of May ahead of parade season. We discussed;
 - Cold Weather/Drainage considerations
 - Overall membership turnout
 - The best appearing apparatus will attend and lead in parades until the following year.
- Additional Installation Dinner Awards . We discussed;
 - Honorary Chief - Criteria established
 - A Top Responder of the year (maybe instead of Fire Fighter of the year unless it's worthy), Long serving member- . Commissioner McAllister discussed 50 years instead of 35 years.
- Beverage Fridge Stock Selection?
 - Possibly stock up on beverages that are consumed more regularly.
 - Will have to revisit with the membership on their beverage of choice. The budget remains the same at \$200/station. Discussed this with the BoFC.

Note: Commissioner Leonard Joined Meeting at 7:34 PM

- Continue report
- Dept Officer work area - basement @ station 1?
 - Station 2 work station in Rec Room.
 - We have to work within our means. We simply don't have the space.
 - Commissioner McAllister discussed giving them a locked space (File Cabinet) Commissioner Roberts discussed Printer and locked cabinets and asked the Chief to see if they would want this.
- Request to explore recruitment banner/signage
 - Invest in other areas that would benefit or catch a broader audience
 - Fund Drive mailer ? Sticker "I support Stony Brook FD"
 - Recruitment issues were discussed, Yard Signs - membership? The BOFC discussed stake signs, advertising, mailings & that signs in the past were removed and taken.
- Request to explore/design Fire Prevention signage
 - Prices and re-visit
- Request to attend Rocky Point St. Patrick's Day Parade on 3/15/2026 @ 1300 hours in lieu of St. James St. Patrick's Day Parade.
- M/M McAllister/Leonard to accept. AIF-Motion carried

- Fundraising issue on August 1st 2026 between 5 PM-11 PM discussed with a tent, band and possible petting zoo. Commissioner Roberts reiterated they needed all required permits
- M/M Leonard/Roberts to accept all but hold out possible petting zoo until Insurance company contacted with recommendation.. -AIF Motion carried
- Discussed bringing the Monster dash Run to the village 10/31/26 at Station 1.
- M/M McAllister/Roberts to accept the grounds, but someone will have to check with Gloria. -AIF Motion carried
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- Response SOP

Reports of BoFC:

- Please use rock salt appropriately while at stations.

Chief McNeil (In Attendance – Report Submitted Electronically)

Good evening. Please pardon my absence from tonight's meeting; I am attending a PTSA meeting at work.

Training Updates

- January: We completed CPR recertification at Station 2 for both members and probationary firefighters.
- Upcoming Drill (February 17): Next Tuesday, we will host Jason Hoffman, MHA, CC-EMTP, NRP (SBUH EMS Supervisor) for a seminar on *Advanced Stroke Care & Aviation Assets*. The drill will cover three critical areas:
 - Mobile Stroke Unit (MSU) Operations: Integration with local assets and dispatch criteria.
 - Identification and treatment of Large Vessel Occlusions (high-risk strokes) where rapid identification is key to positive patient outcomes.
 - An update on regional capabilities for administering blood products via aviation assets.
 - *Tentative*: We have coordinated to potentially have the brand new Mobile Stroke Unit (MSU #3) on-site. Subject to availability, members will tour the apparatus and view the onboard CT capabilities before it enters active service.

We are making steady progress on our annual mandated training. Members are currently engaged in a total of five required courses, including:

- HAZMAT (via SCFA site)
- VFIS / OSHA Mandates: We are cycling through the 9 required sub-courses: Bloodborne Pathogens (BBP), Sexual Harassment Prevention, and HIPAA compliance.

Requests for Board Action

I respectfully submit the following requests for your review and approval:

Building Use Request (August 18)

- I am requesting permission to use the Station 1 meeting room on August 18 to host Colby Rowe for a seminar on *Child Abuse & Neglect for EMS*.
- M/M McAllister/Roberts to accept -AIF Motion carried
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Equipment Purchase: Chief's Office

- I am requesting the Board vote to approve the purchase of a new American Flag (Indoor Fringed) for the Chief's Office.
 - The current flag serves as the official backdrop for new member ID cards. It recently sustained water damage due to a leak from the split a/c unit and is no longer suitable for display or official photography.
 - Possible Vendor: Flags USA (Responsible US Vendor).
 - Style: American Flag - Indoor Fringed - For Indoor Use.
- Upcoming Drill February 17, 2026 (Next Tuesday), we will host Jason Hoffman, MHA, CC-EMTP, NRP (SBUH EMS Supervisor) for seminar on advanced stroke care & aviation assets. The drill will cover 3 critical areas: Mobile Stroke Unit (MSU) Operations:
 - Integration with local assets and dispatch criteria.
 - Identification and treatment of large vessel occlusions (High Risk Strokes) where rapid intervention is key to positive patient outcomes.
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Chief Seelin (In Attendance – Report Submitted Electronically)

Good evening

- Department training will be held this Sunday at 0930 down at the stony brook kayak area. Conducting ice rescue training. Asking for permission to have 18 standby while training is in effect.
- Rescue 6 driving qualification is in the process of changing qualification. currently in heavy vehicle with engines going to put it in its own category. Must complete engine first. It will be a total of 8 hour qualification. Driver training 4 hours and 4 hours going over proper use of equipment.

Chief Trapani (In Attendance – Report Submitted Electronically)

Good evening,

I would like to provide an update on the probationary program and request consideration on several related items.

1. **Probationary Training Attendance**

Probationary training has been off to a strong start. We have been averaging approximately 12–17 probationary members, along with members and officers, attending on a weekly basis. The turnout and overall participation have been excellent.

2. **Port Jefferson Training (2/9)**

Thank you for allowing the probationary members to attend training in Port Jefferson on February 9th. The opportunity was greatly appreciated and beneficial to their development.

3. **Cooking and Camaraderie**

Cooking nights have been going very well. Probationary members have been arriving early to prepare meals and are working together consistently, which has helped build camaraderie within the group.

4. **Cooking Budget Adjustment Request**

The current cooking budget being utilized is \$100. While the probationary members have successfully stayed within this amount, they have often had to cut items or adjust meals while shopping. I am requesting consideration to increase the budget to \$150 to allow for greater flexibility while continuing to be financially responsible.

5. **M/M McAllister/Leonard to accept Chiefs recommendation increase to \$150 as submitted. - AIF-Motion carried.**

6. **New Member Presentations**

I have three new members I would like to present who have been voted on and approved by both the interviewing committee and the department:

- Mary Speziale
- Juliana Speziale
- Andrew Lipski
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7. **Probationary Shield Numbers**

Chief 30 and I have discussed assigning shield numbers to probationary members during their probationary period. With the department approaching the 500 range, we believe this is an appropriate time to implement this practice. The proposal is to assign a shield number with a “(P)” prefix while on probation. Upon successful completion of probation, the “(P)” would be removed. If probation is not completed, the number would return to the available pool.

8. Application Signature Requirement and Application Revisions

I am requesting approval for several minor changes to the new member application. First, to reduce the required signatures on the back of the application from four (4) to three (3). This adjustment would eliminate the possibility of tied votes and reduce the number of members needed at interviewing committee meetings, while maintaining the integrity of the review process.

Additionally, we are requesting approval to remove the physical agility fitness test requirement from the application.

We are also proposing minor formatting and clarity improvements to the application, such as adding “circle one: yes/no” options after certain questions. This will help applicants better understand how to respond and improve the overall consistency and readability of the application.

We would also like to request approval to remove the 30-day hanging requirement from the last page of the application. Applications are currently posted on the department website after the background investigation and interview process are completed, which serves the same purpose in providing transparency and notice to the membership.

These updates are intended to improve efficiency, clarity, and fairness throughout the application and review process.

BoFC discussed with Chief's and District Manager Schwenker brought up that it may be smart to have the District's Attorney review this new updated application. Also discussed was having a fillable application online on the website.

M/M McAllister/D'Agostino to accept as submitted with the exception that they need to personally fill out the Arson section and sign it.. - AIF-Motion carried.

Commissioner's Reports:

Commissioner McAllister: (In Attendance)

- Discussed Bathroom project.
- Discussed Weather issues

Commissioner D'Agostino: (In Attendance)

No Report.

Commissioner Roberts: (In Attendance – Report Submitted Electronically)

Thank you to the District staff for their tremendous efforts keeping up with the snow removal.

1. Thank you to the chiefs and members for the organized snow standbys. They definitely proved to be so valuable.
2. Grants: The gear is almost completely in inventory. DM Schwenker will elaborate further on the distribution. Once we get the final bill we will proceed with the government reimbursement.
3. 5A3-26: Nothing to report.
4. Radio Infrastructure Project: we asked for an update as of today. It is reported that all radio sites are working. The antennas are up and working. Some sites will require installation of filters. The Hq and Sta2 desk will be installed as well. That is the next priority. Verizon also will need to perform a service call on the Christian Ave T-1 line.
5. Policies: Recommend accepting the Chief's Response Policies be approved as written.

Commissioner Leonard: (In Attendance)

- Please be mindful of the weather and temperature.
- 5A3-6 when brought to WMHS it had mechanical issues. Watch fuel gelling up. Think of options, to avoid truck being shut down and out of service for hours or days. This probably should not have been brought, but rather put equipment in another vehicle because of weather. This would have avoided these issues.
- Commissioner Roberts brought up pump issues during this discussion and freezing he discussed with District Mechanic due to weather issues. We will discuss whether to leave pumps full or drained. An SOP will follow after discussion with our Mechanic.
- Requesting an Executive Session to discuss something.

Commissioner Holsberg: (In Attendance)

- The District purchased Fire Wedges for each member at the Installation Dinner as a gift. The cost is \$25.50 each and will be labeled SBFD.
- Contacted the Districts Insurance Company about a possible fundraiser and petting zoo. The Insurance company stated that the zoo keeper must name the Fire District as additionally insured and carry their own insurance if animals are present.

District Manager Report:

District Manager Schwenker(In Attendance)

1. Selden Fire District is currently updating their Radios, they would like us to send our current Operations & Fireground frequencies so they can properly program. They have also sent their current frequencies for our reference.
2. I received the "Final" Department committee list from Pres. Trapani on February 3, 2026. It has been filed, President Trapani was reminded that she will need to monitor committee activity and sign off on the memberships participation in December for LOSAP credit.
3. I have an invitation from the Terryville FD to attend their installation dinner on Saturday April 11, 2026 @ Watermill. Cocktails at 6:30pm, Installation @ 7:30pm. Polled BoFC and no one could not attend.
4. I have an invitation from the Nesconset FD to attend their installation dinner on Saturday April 18, 2026 @ Watermill. Cocktails at 6:00pm, Installation @ 7:00pm. . Polled BoFC and no one could not attend.
5. New Turnout Gear. All the turnout gear has been received with the exception of 4 pairs of boots. All items have been inventoried and assigned. The district will be available to swap out gear Monday - Friday from 0700 - 1400 and next week (2/17/26 - 2/20/26) from 1830 - 2100 Hrs. Please make every effort to come down and get your new gear.
6. Buildings - We are aware that melting snow during the day causes ice at night. Rock Salt is available at both Stations. Please use it appropriately. A little goes a long way. We do not need to use 100lbs a night.
7. Rock salt at both stations. Please use appropriately.
8. Request for Executive Session for an Employee Matter.

District EMS Coord. Report:

District EMS Coord. Fealey(Not In Attendance – Report Submitted Electronically)

Apologies for my absence this evening. I am available by phone if there are questions on any of the below items.

- County Updates:
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- EMT Courses:
 - Several EMT Refreshers upcoming with Suffolk County
- Personnel:
 - 1 Paramedic Resigned (A Sena)
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- CME Program:

- Request for approval to purchase a subscription to Prodigy EMS CME. Cost is \$2,100 annually for up to 30 individuals. We currently have 28 active CME participants between District and Department personnel. Prodigy is an online CAPCE-accredited CME platform that meets both NYS and National Registry requirements for CME completion. Individual providers are automatically enrolled in a training plan that aligns with their level of certification and actively tracks their progress towards completion. The courses are more robust and engaging compared to the current online platform which Suffolk County FRES/EMS offers. Should the District also decide to rescind our CME MOU with Suffolk County, we would be able to directly submit CME renewals to NYS DOH BEMS and concurrently voucher NYS for reimbursement (EMTB \$300, EMTP\$500) which would fully recoup the cost of the platform. If we wish to go this route I would recommend rescinding the MOU effective 7/1/26 to permit time to close out providers expiring in the coming months.
- M/M McAllister/D'Agostino to Approve the \$2100 as submitted. - AIF-Motion carried.
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- Controlled Substances
 - Semi-Annual report submitted to NYS DOH BNE.
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- Equipment:
 - Request to purchase additional UEScopes video laryngoscopes for 19, 12, 85 vehicles. \$1,889.99 each. Currently only have videoscopes on 18.
- M/M Leonard/McAllister to purchase as submitted. - AIF-Motion carried.
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Attorney's Report:

Christopher P. Ring Esq. (In Attendance)

- Discussed timetable for special election.
- Tuesday 5/19/26 Bob Smith's retainer for Bond Council.
- Discussed 18 audits within the State, many were an oversight and half were follow ups from previous audits. We need to memorialize audits within the minutes and take corrective action (acknowledgments and corrections).

Treasurer's Report:

Treasurer Mario Mejia

Presented Treasurer's Report to BoFC for February 2026

- Discussed Tax revenue and that all is normal, about half in.
- Large payment in January for the Radio Project
- Looking good 1 month into the budget.

M/M McAllister/Roberts to accept report as submitted as submitted. - AIF-Motion carried.

Public Comments:

No Public Comments were made.

M/M McAllister/Leonard to go into Exec Session at 9:04 PM. AIF-Motion carried.

Out of Exec. Session at 9:29 PM. No action taken.

At this time, 9:30 PM, having no further business to discuss, M/M McAllister/Leonard to adjourn the meeting. - AIF-Motion carried.

Respectfully Submitted,

Paul Degen
District Secretary