

Stony Brook Fire District
Board of Fire Commissioners
Minutes of Regular Meeting

Date: July 9, 2026

Present: Commissioner's Holsberg, McAllister, Roberts, Leonard, D'agostino, District Manager Schwenker, District EMS Coord. Fealey, Chief McNeil, District Attorney, Ring, District Deputy Treasurer Hennesy, District Secretary Degen.

Public Attendees': Lynann. Trapani

Quorum: Five (5) Commissioners (4 to start, as Commissioner Holsberg came at 7:13 PM.

Commissioner McAllister called the meeting to order at 7:00pm

Minutes: Minutes of May 14th, 2026, (Regular) meetings were read silently. M/M Leonard/Roberts to accept all the reviewed minutes as read. AIF-Motion carried

Bills: M/M Leonard/Roberts to pay all bills listed and reviewed all bills paid prior to meeting all were found to be acceptable. – AIF-Motion carried

Correspondence:

No Correspondence .

Chief's Reports:

Chief McNeil (In Attendance – Report Submitted Electronically)

Read Chief Simonsen's Report below

Good evening,

Please excuse my presence as I'm away on a brief vacation for some much needed time away with my family.

- To date, we have arranged two opportunities to conduct bailout initial qualification and refresher. A total of 30 members have completed with the possibility of holding another date which is TBD.

Laurel Edwards' Application for Membership - Purchasing Agreement for 39 University Heights Dr. District Manager Schwenker read note from Chief Simonsen regarding

application. Commissioner Robertts brought up Proof of Residency, but there are also other ways you can join the Dept. BoFC discussed broadening the requirements, Attorney Ring stated, he will write of a draft for DM. M/M Roberts/Leonard to pay– AIF-Motion carried

- Request to send five more members to be fitted for Class A Uniforms - Lovizio, Colanero, E. Frank, C.E. Mehrman, Mauro. M/M Roberts/D'Agostino to send– AIF-Motion carried

- iCommand Board - request for purchase. M/M Roberts/McAllister to pay total \$2544.00– AIF-Motion carried

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- Lipski Resignation letter *Corrected* was sent to 96. All equipment was returned.
- Dr. Richard Scriven resignation letter was received. We are presenting ahead of the department meeting due to his interest to join another department.
- ***Request to adjust the finger reader to open for alarm credit after the 25 - dismiss members and remain open until the last unit goes 28.***
- Fire District Travel/Conference Accountability Policy - Addresses attendance M/M McAllister/Roberts to approve– AIF-Motion carried complaints while traveling on behalf of the Fire District
- Update from District Attorney re: Membership Application changes? BoFC stated progress.
- Can you please provide an update on a replacement door for L-16? Suffered damage subsequent to the left rear outrigger accidentally being closed while the door was open.
- Thank you for the new mini fridge in the Chief's office.

Request permission to use the van for Explorers to attend a fishing trip on 7/19 in Port Jefferson. M/M Leonard/McAllister to allow– AIF-Motion carried

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- While I appreciate the efforts of the membership and district alike, it was rather disappointing to not have the '32 Mack available for the parade in Port Jefferson. The Antique Trucks Committee is interested to attend a few Musters, permission granted, in the upcoming months: Southampton and Nassau County Firefighters Museum.
 - What is the likelihood 5A3-3 will be available for use? BoFC will discuss.
 - Permission for 5A3-8 to attend these events. M/M Leonard/McAllister to allow– AIF-Motion carried

- Chief McNeil's Report Read

Good evening, Commissioners.

Rescue & Marine:

- Marine Unit Pre-Season Meeting: The 2026 Marine Unit met in June. Conner Frank is the unit leader and regular vessel checks are underway including this afternoon.
- Summer Water Rescue Training: This summer, we will schedule a water rescue training operation in Stony Brook Harbor and Smithtown Bay on 8/5 at 1800.
 - Joined by Port Jefferson, Setauket, Smithtown BC, and ANG Blackhawk
 - Sta 2 as an LZ after the drill and host signal 8 - possibly a BBQ.
 - Permission to host and purchase food
- Coxswain In-Service Qualifications (Vessel 5A3-26): Per District Policy for 5A3-26, all qualified operators and coxswains must actively maintain their status through the successful completion of all "in-service train
 - Each coxswain must complete their formal requalification as soon as possible. M/M McAllister/ Dagostino to allow permission– AIF-Motion carried
 - Coxswains are invited and encouraged to attend the vessel checks
- Prodigy EMS Platform Launch: Per 85, all Continuing Medical Education (CME) participants should have received an email invitation in June introducing Prodigy EMS, our new online user-friendly platform designed to manage New York State CME and National Registry requirements.
 - THOSE THAT LOG IN

Annual Required Training Status: At this point, almost all members have successfully completed their required HAZMAT and VFIS classes. Only a couple of members still have outstanding VFISu classes or the County Hazmat certification.

EMS Communications: CME announcements and other training opportunities will continue to be shared with the membership on a regular basis via email and the official Department website.

On a personal note, I'll be out of town next week, on a family vacation 7/18-26. My DIV will be left at Sta. 2.

Read Chief Seelin's Report below.

- Good evening all my apologies. I can't attend the BOFC meeting as I am away for work from July 6th to July 24th.
- Captain Luke Ciota will be covering my duty night while I am away.
- Mankuski date was moved to July 28th too when I am back in town looking to bring the same apparatus, also inviting St James fire department to join us in training Class A live fire. M/M McAllister/ Roberts to allow with District employees to come in and fill bottles.– AIF-Motion carried
- looking for permission to have antique 8 at my wedding for the entrance and return afterwards. Time frame would be 1600 to 1730 august 6th 2026. Sean lynch would set up drivers and return. The location is vineyards of aquebogue. M/M McAllister/Roberts to allow– AIF-Motion carried

Read Chief Trapani's Report below.

My Apologies for not being in attendance tonight. I am currently enrolled in Suffolk County Hybrid EMT Course. If all goes as planned, I will be unable to attend meetings and trainings held on Tuesday and Thursday evenings for the next month. If anything is needed, please do not hesitate to contact me, my phone is always on.

I would like to thank the district for installing the television at Station 1. It looks great, and I know the members greatly appreciate the effort that went into purchasing and installing it.

I would also like to thank the District for allowing the probationary members to utilize District vehicles for transportation to and from Firefighter 1 classes at the Suffolk County Fire Academy.

The probationary members are currently working on Engine Company operations and will continue to do so for the next several weeks. Our goal is to culminate this training with a vehicle fire evolution. We are tentatively looking at the end of July for this burn. Could the District please advise us on the progress for obtaining a vehicle for this training? District Manager Schwenker stated, yes he will.

Following the completion of Engine Company operations, we are planning to move into Heavy Rescue training. To support these evolutions, we are requesting that any vehicles that may be available for extrication and cutting practice. District Manager Schwenker stated, he will make something happen before then. Commissioner Leonard asked if they can remove the wood pallets, etc. and put it in the dumpster. Please be careful and let it cool down first. This is preferable and will help the District.

Thank you for your continued support of our training programs and probationary members.

Thank you.

Commissioner's Reports:

Commissioner D'Agostino: (In Attendance)

No Report

Commissioner Roberts: (In Attendance – Report Submitted Electronically)

1. 5A3-26: The new pump and motor have arrived. We are currently having an adapter flange manufactured. When it is complete we will schedule to have the vessel removed from the water for installation.
2. The radio project is essentially completed. We have received very positive reviews from the members. Asked attorney Ring if we needed to sign off on this.
3. Grant: The grant has been submitted for the new rescue truck. The grant application period closed on June 22, 2026. FEMA is expected to start releasing the awards on September 14, 2026. We will see how we do.
- New Rescue Truck: Now that the permissive referendum has been approved I think we should look into securing the fund to purchase the new tools. That way we will still receive a resale payment for the old tools. Discussed securing funds for new extrication Equipment M/M Roberts/McAllister to pursue purchasing– AIF-Motion carried
- 4.

Commissioner Leonard: (In Attendance)

Report to fill in

Commissioner Holsberg: (In Attendance)

- Thank you for moving Junes meeting.. .

Commissioner McAllister: (In Attendance)

Sprinkler activity working on grounds for summer event coming. Commissioner Leonard stated to flag sprinklers so they don't drive stakes through them.

- Requests an Exec. Session..

District Manager Report:

District Manager Schwenker

- Request for Executive session
- Request for fundraising Committee read.
- Work details on request for bathroom trailer.
- Permission to use rack truck.
- Request from Dept. President for Landlord authorization form for Alcohol permit.
- Request from District Mechanic for air Condition tool for gases. Discussed details, \$12,000. M/M McAllister/Roberts to purchase, AIF Carried and Passed

- M/M Leonard/McAllister to pay \$63. Bill for breakfast 8 egg sandwiches for members at training.
- BoFC agreement after much discussion to make the 1932 original class mack run with new electronics until we can find the old parts that are currently unavailable, this way they can operate it at parades. Not to exceed \$5000. M/M Leonard/D'Agostion, AIF motion carried.

District EMS Coord. Report:

District EMS Coord. Fealey(In Attendance – Report Submitted Electronically)

- EMT Courses:
 - 3 members currently enrolled and riding with District Crew for patient contacts
- Personnel:
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- Equipment:
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- NYS Updates
 - Awaiting publication of Updated Protocols by NYS BEMS. Implementation date 9/1/2026. In-service training to be conducted in August.
- Conferences
 - EMS Pro Expo 2026
 - Request for District Employees to attend in addition to approved volunteers.
- M/M McAllister/Leonard approved to pay must attend 5 hours per policy– AIF-Motion carried. See attachment.

Attorney's Report:

Christopher P. Ring Esq. (In Attendance)

- 5 audits in other Districts, not really meaningful to us.
- Next Month we will address our audit.

Treasurer's Report:

Deputy Treasurer Kaitlyn Hennesy

- Discussed being on track with 2026 budget, audit going on and we collected tax revenue for 2026.
- Presented the BoFC with the monthly Treasurers report (see attached)..

M/M Leonard/ D'Agostino to accept the report as submitted. - AIF-Motion carried.

Public Comments:

No Public Comments were noted.

M/M McAllister/Holsberg to go into Exec Session at 8:20 PM. AIF-Motion carried.

Came back into Public Session at 8:55 PM, No action taken.

Discussed old truck & Mechanic with BoFC.

Out of Exec. Session at 9:11 PM.

At this time, 9:00pm, having no further business to discuss, M/M Roberts/ McAllister adjourned the meeting. - AIF-Motion carried.

Respectfully Submitted,

Paul Degen
District Secretary